

# **ROSEMONT CHAMBER OF COMMERCE**

## **2024 SCHOLARSHIP GUIDELINES**

The Rosemont Chamber of Commerce will be awarding two (2) \$5000 scholarships. Two (2) deserving applicants will be awarded the scholarship in May. The Rosemont Chamber Scholarship Committee sponsors and administers the scholarship competition.

The parameters and requirements of the scholarship program are as follows:

### **Eligibility**

1. Applicant must be a student employee or a son/daughter of a full-time/permanent part-time employee of the Village of Rosemont or a Rosemont Chamber of Commerce member in good standing. The employee must be employed for at least one year and remain in their employment at the time of scholarship award and/or check presentation and working a minimum of 30 hours a week.

### **Guidelines**

1. The scholarship program benefits two (2) graduating high school seniors with no restrictions regarding race, religion, national origin, gender, or physical disability.
2. Each scholarship is to be used for the payment of college fees for college courses at the applicant's preferred accredited institution. The scholarship award check will be payable to the specific institution.
3. Each Applicant:
  - Must be an employee (full or part-time), or an immediate family member of an employee (full or part-time), of the Village of Rosemont or member in good standing with the Rosemont Chamber of Commerce. An employee is defined as anyone who has worked for at least one (1) year with the employer.
  - Must submit an application that is signed by the Village of Rosemont Department Head or Rosemont Chamber of Commerce Member Representative.
  - The employee must work directly for the Village of Rosemont or Chamber Member company and not a sub-contractor, purveyor, supplier or any other second-party source, An immediate family member is defined as son, daughter, mother, father, spouse, grandparent (if legal guardian for grandchild), or legal guardian.

## Procedures

1. Application forms may be obtained by visiting [www.rosemontchamber.com](http://www.rosemontchamber.com). The forms must be fully completed by the applicant and signed by the sponsoring chamber member representative or the department head for the Village of Rosemont.
2. The deadline to submit the completed application is Friday, April 26, 2024 by 4pm. Applications should be electronically submitted to McIntyreM@rosemontchamber.com.
3. In order to be considered by the judges, the applicant is responsible for the application packet which must include:
  - An official high school transcript including GPA.
  - A maximum 500 word essay which describes the applicant's desired profession and career goal/s that include:
    - ▶ Why the applicant has chosen a specific career or profession
    - ▶ The planned course of study that will be pursued in order to meet his/her career goal/s
    - ▶ Any activities or additional studies the applicant has already completed or achieved to prepare for his/her chosen major area of study
  - The applicant must recruit a teacher, counselor, coach, or adult employer (excluding family members) to write a letter of recommendation. The letter must be signed and notarized before a Notary Public.
  - The application, essay, letter of recommendation and transcript must be electronically submitted together to McIntyreM@rosemontchamber.com by Friday, April 26, 2024 by 4pm.
4. The Rosemont Chamber Board of Directors will serve as the panel of judges who will review the anonymous application packets and forms.
5. Evaluation of the applicants will be conducted via a blind process. There will be no interviews.
6. Once the committee has reviewed the applications and selected the winners, the scholarship recipients will be notified in May, 2024.

# Application for Scholarship

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*please print or type clearly*

## Applicant Data

Mr.  \_\_\_\_\_  
 Ms.  Name Last First MI Social Security Number

Permanent Address Street City State Zip

Date of Birth month, day, year Telephone Number E-Mail Address

Name of Parent/Guardian \_\_\_\_\_  
 Permanent Mailing Address of Parent/  
 Guardian if different from Applicant \_\_\_\_\_  
 Street City State Zip

## School Data

High School Attended \_\_\_\_\_ Graduation Date: Month \_\_\_\_\_ Year \_\_\_\_\_

Address \_\_\_\_\_  
 Street City State Zip Telephone Number

Name of High School Principal \_\_\_\_\_

Name of Postsecondary School for which Applicant's Scholarship is requested: \_\_\_\_\_  
 4-Year College/University  Vo-Tech   
 Community College  Other   
 Accredited? Yes  No

Address \_\_\_\_\_  
 Street City State Zip

Has Applicant been accepted?  Yes  No

Student Will:  Live on Campus  Live off Campus  Commute

Enrolled:  Less than Half-Time  Half-Time or more  Full-Time

Anticipated Date of Graduation from Postsecondary Program \_\_\_\_\_  
 Month Year

Major Field of Study Applicant plans to pursue \_\_\_\_\_

## Other Awards

Please list below the names and amounts of any grants or scholarships that you have been awarded for the coming school year.

Name of Award	Amount	Grant	Pending

# Application for Scholarship

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*please print or type clearly*

## Personal Data

Describe your work experience during the past 4 years. Indicate dates of employment in each job and approximate number of hours worked each week. List total amounts earned at each job.

Position	Date From (mo/yr)	Date To (mo/yr)	Hours Per Week	Amount Earned

List all school activities in which you have participated during the past 4 years (e.g., student government, music, sports, etc.) List all community activities in which you have participated without pay during the past 4 years (e.g., Red Cross, Church Work, Volunteer Work). Indicate all special awards and honors.

Activity	No. of Years Participated	Special Awards, Honors, Offices Held	Activity	No. of Years Participated	Special Awards, Honors, Offices Held

## Rosemont Chamber or Village of Rosemont Employee Information

Name \_\_\_\_\_ Telephone Number \_\_\_\_\_  
 Employer's Name \_\_\_\_\_ Telephone Number \_\_\_\_\_  
 Address \_\_\_\_\_ City/Zip \_\_\_\_\_  
 Date of Employment \_\_\_\_\_ Full-Time \_\_\_\_\_ Permanent Part-Time \_\_\_\_\_

## Rosemont Chamber or Village of Rosemont Employer Information

\_\_\_\_\_  
 Main Chamber Representative or Department Head (Print)      \Company Name or Department      Date  
 \_\_\_\_\_  
 Main Chamber Representative or Department Head (Signature)

## Applicant / Family Validation

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Parent or Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# Letter of Recommendation Form

## Directions

To be completed by a teacher, counselor, coach or adult employer, (excluding family member) and must be mailed under separate cover.

Name of Applicant \_\_\_\_\_

Name of Recommender \_\_\_\_\_

Title of Recommender \_\_\_\_\_

Number of years you have known Applicant \_\_\_\_\_

- |   |  |  |   |
|---|--|--|---|
| ① The applicant's choice of a postsecondary education program is                              | <input type="checkbox"/> Extremely Appropriate<br><input type="checkbox"/> Inappropriate | <input type="checkbox"/> Very Appropriate<br><input type="checkbox"/> Not Applicable | <input type="checkbox"/> Moderately Appropriate |
| ② The applicant's achievements reflect his/her ability  | <input type="checkbox"/> Extremely Well<br><input type="checkbox"/> Not Well             | <input type="checkbox"/> Very Well<br><input type="checkbox"/> Not Applicable        | <input type="checkbox"/> Moderately Well        |
| ③ The applicant's ability to set realistic and attainable goals is                            | <input type="checkbox"/> Excellent<br><input type="checkbox"/> Poor                      | <input type="checkbox"/> Good<br><input type="checkbox"/> Not Applicable             | <input type="checkbox"/> Fair                   |
| ④ The quality of the applicant's commitment to school and community is                        | <input type="checkbox"/> Excellent<br><input type="checkbox"/> Poor                      | <input type="checkbox"/> Good<br><input type="checkbox"/> Not Applicable             | <input type="checkbox"/> Fair                   |
| ⑤ The applicant is able to seek, find and use learning resources                              | <input type="checkbox"/> Extremely Well<br><input type="checkbox"/> Not Well             | <input type="checkbox"/> Very Well<br><input type="checkbox"/> Not Applicable        | <input type="checkbox"/> Moderately Well        |
| ⑥ The applicant demonstrates curiosity and initiative   | <input type="checkbox"/> Extremely Well<br><input type="checkbox"/> Not Well             | <input type="checkbox"/> Very Well<br><input type="checkbox"/> Not Applicable        | <input type="checkbox"/> Moderately Well        |
| ⑦ The applicant demonstrates good problem-solving skills, follows through and completes tasks | <input type="checkbox"/> Extremely Well<br><input type="checkbox"/> Not Well             | <input type="checkbox"/> Very Well<br><input type="checkbox"/> Not Applicable        | <input type="checkbox"/> Moderately Well        |
| ⑧ The applicant's respect for self and others is  | <input type="checkbox"/> Excellent<br><input type="checkbox"/> Poor                      | <input type="checkbox"/> Good<br><input type="checkbox"/> Not Applicable             | <input type="checkbox"/> Fair                   |

- ⑨ On a separate sheet of paper, type or hand write a letter of recommendation. The letter must be signed in the presence of a Notary and mailed directly to the Rosemont Chamber along with this form.

Return this Recommendation Form and Letter of Recommendation by Friday, April 26, 2024.

Email to:  
Melissa McIntyre  
mcintyrem@rosemontchamber.com